

KEY COMMERCIAL TERMS

Minimum Commitment: Two Half Terms

Notice Period: 6 weeks

Contract Type: Ongoing rolling enrolment

Payment Options: Annual or Half-Termly

Re-enrolment: Not required

Renewal: Automatic until cancelled

ROLLING ENROLMENT AGREEMENT

Queens Online School

This Rolling Enrolment Agreement ("Agreement") is made between:

Queens Online School, a trading name of Cambridge Online Education Limited, a company registered in England and Wales under company number 06594953 ("the School")

and

The Parent or Legal Guardian ("the Parent")

in relation to the enrolment of the student identified on the Enrolment Form ("the Student").

1. PURPOSE OF THIS AGREEMENT

1.1 The School provides online educational services to the Student.

1.2 By accepting this Agreement, the Parent enrolls the Student on a rolling basis.

1.3 Enrolment continues until terminated in accordance with this Agreement.

1.4 The Student is joining the School itself rather than purchasing education for a fixed academic term or academic year.

2. COMMENCEMENT OF ENROLMENT

2.1 Enrolment commences on the agreed Start Date.

2.2 Students joining part-way through an academic year may receive an adjusted first invoice reflecting the remaining proportion of the applicable billing cycle.

2.3 Access to learning systems, resources, recordings and lessons may be provided immediately upon enrolment.

3. SERVICES PROVIDED

3.1 The School shall provide online educational services using reasonable care and skill.

3.2 Educational services may include:

- Live online lessons;
- Recorded lessons;
- Assignments and assessments;
- Educational resources;
- Clubs and enrichment activities;
- Pastoral support;
- Examination preparation;
- Learning platforms and educational technology.

3.3 The School may change teaching staff, timetables, lesson formats, technology platforms, course structures and operational arrangements where reasonably necessary.

3.4 The School cannot guarantee:

- Examination results;
- Qualification outcomes;
- University admission;
- Progression to particular courses;
- Employment opportunities;
- Scholarships;
- Any specific educational outcome.

3.5 Academic success depends substantially upon the Student's effort, attendance, participation and commitment.

4. FEES

4.1 The annual tuition fee applicable to the Student shall be stated on the Enrolment Form.

4.2 Fees may be paid:

- Annually;
- Half-termly.

4.3 These are payment options only and do not alter the nature of this Agreement.

4.4 Fees are payable in advance.

4.5 Registration and administration fees are non-refundable unless otherwise required by law.

4.6 Fees remain payable throughout any notice period.

4.7 The School may review fees annually and shall provide reasonable notice of any increase.

4.8 If the Parent does not accept a fee increase, the Parent may terminate this Agreement before the increase takes effect by providing written notice.

5. COOLING-OFF PERIOD

5.1 The Parent may cancel this Agreement within fourteen (14) days of the Start Date.

5.2 Cancellation during this period shall entitle the Parent to a refund of tuition fees paid, excluding any non-refundable registration or administration fees.

5.3 The Parent acknowledges that educational services, recordings, learning resources and platform access may become available immediately following enrolment.

6. ROLLING ENROLMENT

6.1 Enrolment automatically continues from term to term and academic year to academic year.

6.2 No annual re-enrolment process is required.

6.3 No renewal agreement is required.

6.4 Enrolment continues until cancelled by either party in accordance with this Agreement.

7. MINIMUM COMMITMENT PERIOD

7.1 The minimum enrolment period is two half terms from the Student's Start Date.

7.2 Cancellation during the minimum commitment period does not remove liability for fees covering that period.

8. CANCELLATION BY THE PARENT

8.1 Following the minimum commitment period, the Parent may terminate enrolment by providing written notice.

8.2 The required notice period is six (6) weeks.

8.3 Notice must be provided by email or other written communication accepted by the School.

8.4 Fees remain payable throughout the notice period regardless of attendance.

9. TERMINATION BY THE SCHOOL

9.1 The School may immediately terminate this Agreement where:

- Fees remain unpaid;
- Safeguarding concerns arise;
- The Parent or Student breaches School policies;
- The Parent or Student behaves unreasonably;
- The Student repeatedly disrupts learning;
- Continuation is not considered in the best interests of the School community.

9.2 The School may otherwise terminate the Agreement by providing six (6) weeks' written notice.

10. ONLINE LEARNING ENVIRONMENT AND PARENTAL RESPONSIBILITY

10.1 The Parent acknowledges that the School operates entirely online.

10.2 School staff are not physically present with the Student.

10.3 The School may be located hundreds or thousands of miles away from the Student.

10.4 Responsibility for the Student's physical safety, supervision, welfare and environment remains entirely with the Parent or legal guardian at all times.

10.5 The School is not responsible for:

- Accidents occurring in the Student's home;
- Injuries sustained outside School-controlled systems;
- Failures of parental supervision;
- Local environmental risks;
- Transport arrangements;
- Medical emergencies occurring away from School-controlled platforms.

10.6 Parents remain responsible for ensuring that younger students receive appropriate supervision whilst participating in online learning.

10.7 The School shall take reasonable steps to promote and manage student safety within School-controlled online systems.

10.8 The School cannot monitor or control the Student's wider online activities or physical environment.

11. SAFEGUARDING, RECORDING AND CAMERA POLICY

11.1 The Parent and Student agree to comply with all School safeguarding, behaviour, acceptable use and conduct policies.

11.2 The School may record lessons, meetings, activities and communications for:

- Safeguarding;
- Quality assurance;
- Staff training;
- Educational purposes;
- Disciplinary investigations;
- Dispute resolution.

11.3 By entering this Agreement, the Parent consents to the Student appearing in such recordings.

11.4 To support safeguarding and effective teaching, students are normally required to attend lessons with cameras enabled unless otherwise authorised by the School.

11.5 Students may use approved background blur or virtual backgrounds where available.

12. PHOTOGRAPHIC IMAGE AND MARKETING CONSENT

12.1 The Parent acknowledges that online schools depend upon photographs, screenshots, video recordings, testimonials and other media content to promote the School and its educational services.

12.2 Such content may be created during:

- Online lessons;
- Assemblies;
- Clubs;
- Competitions;
- Educational events;
- Celebrations;
- School activities.

12.3 By entering into this Agreement, the Parent grants permission for the School to use the Student's:

- Image;
- Likeness;
- First name;
- Voice;
- Video recordings;
- Photographs;
- Educational work;
- Testimonials;

for marketing, promotional, educational and public relations purposes.

12.4 Such materials may appear on:

- School websites;
- Social media platforms;
- Advertising campaigns;
- Printed materials;
- Presentations;
- Newsletters;
- Press releases;
- Media publications;

- Marketing channels operated by the School or its authorised marketing partners.

12.5 The School will not knowingly publish sensitive personal information that could reasonably compromise a Student's safety.

12.6 The Parent acknowledges that once content is published online, third parties may copy, share or redistribute that content.

12.7 Parents who do not wish their child to appear in marketing materials must notify the School in writing before enrolment or as soon as reasonably possible thereafter.

12.8 The School will make reasonable efforts to honour future opt-out requests but cannot guarantee removal of content already published.

13. EXAMINATIONS

13.1 The Parent is responsible for:

- Selecting examination centres;
- Registering the Student for examinations;
- Paying examination fees;
- Ensuring examination entry deadlines are met.

13.2 The School may assist with information regarding examination centres but accepts no responsibility for examination centre operations.

14. TECHNOLOGY REQUIREMENTS

14.1 The Parent is responsible for ensuring that the Student has:

- Suitable internet access;
- Appropriate hardware;
- Required software;
- A suitable learning environment.

14.2 Technical issues outside the School's reasonable control shall not give rise to refunds or compensation.

15. FORCE MAJEURE

15.1 The School shall not be liable for failure to perform obligations caused by events beyond its reasonable control, including:

- Internet outages;
- Power failures;
- Cyber incidents;
- Pandemics;
- Government restrictions;
- Natural disasters;
- Staff illness;
- Third-party technology failures.

15.2 The School shall use reasonable efforts to provide alternative educational arrangements where practical.

16. DATA PROTECTION

16.1 Personal data shall be processed in accordance with applicable UK data protection legislation and the School's Privacy Policy.

17. AUTHORITY OF THE HEADTEACHER

17.1 The Parent authorises the Headteacher, Principal or nominated deputy to make reasonable decisions in the Student's best interests regarding educational, pastoral and safeguarding matters.

18. CHANGES TO POLICIES AND TERMS

18.1 The School may amend policies and operational procedures from time to time.

18.2 Material changes shall be communicated to parents in advance where reasonably practicable.

18.3 Continued enrolment following implementation of changes shall constitute acceptance of those changes.

19. ASSIGNMENT

19.1 The School may transfer or assign this Agreement to a successor organisation, purchaser, or affiliated entity capable of continuing the educational services.

19.2 The Parent may not transfer this Agreement.

20. LIMITATION OF LIABILITY

20.1 Nothing in this Agreement limits or excludes liability for:

- Death or personal injury caused by negligence;
- Fraud or fraudulent misrepresentation; or
- Any liability which cannot lawfully be limited or excluded.

20.2 Subject to clause 20.1, the School shall not be liable for:

- Indirect loss;
- Consequential loss;
- Loss of opportunity;
- Loss of future earnings;
- Loss of educational opportunity;
- Loss arising from examination results;
- Loss arising from university or college admissions decisions;
- Any other economic loss.

20.3 The School does not guarantee:

- Examination results;
- Qualification outcomes;
- University admission;
- Progression to further education;
- Employment opportunities;
- Scholarships;
- Any specific educational outcome.

20.4 The Parent acknowledges that educational outcomes depend upon numerous factors outside the School's control including:

- The Student's effort;
- Attendance;
- Engagement;

- Aptitude;
- Health;
- Home environment;
- Examination performance;
- Personal circumstances.

20.5 Subject to clause 20.1, the School shall use reasonable care and skill in providing educational services but makes no warranty regarding any specific academic outcome.

21. SEVERABILITY

21.1 If any provision of this Agreement is found unenforceable, the remaining provisions shall remain in full force and effect.

22. GOVERNING LAW

22.1 This Agreement shall be governed by the laws of England and Wales.

22.2 The courts of England and Wales shall have exclusive jurisdiction.

23. ACCEPTANCE

By signing this Agreement, the Parent confirms that they:

- Have read and understood this Agreement;
 - Accept the rolling enrolment model;
 - Accept responsibility for the Student's physical safety and supervision;
 - Consent to lesson recording and safeguarding procedures;
 - Understand the photographic image and marketing provisions and their right to opt out;
 - Agree to comply with School policies and procedures.
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In paying the invoice you enter into an agreement and you accept these terms and conditions in full